

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2015-16)

2017-18

I. Details of the Institution

1.1 Name of the Institution

Govt. Maharani Laxmibai P.G. Girls College

1.2 Address Line 1

Govt. Maharani Laxmibai P.G. Girls College

Address Line 2

Kila Bhawan

City/Town

Indore - 452006

State

Madhya Pradesh

Pin Code

452006

Institution e-mail address

principal@vlbcindore.org

Contact Nos.

0731-2411696

Name of the Head of the Institution:

Dr. Kusumlata Nigwal

Tel. No. with STD Code:

0731-2410530

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	73.25	2004	05 Years
2	2 nd Cycle	B	2.71	2014	05 Years

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2013-14 on 30-09-2014.
- ii. AQAR 2014-15 on 26-09-2015.

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Home Science, Library Science (B.Lib.)
Management (BBA)

1.12 Name of the Affiliating University (for the Colleges)

**Devi Ahilya Vishwavidhyalaya,
Indore (M.P.)**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="checkbox"/>	X	
University with Potential for Excellence	<input type="checkbox"/>	X	UGC-CPE <input type="checkbox"/>
DST Star Scheme	<input type="checkbox"/>	X	UGC-CE <input type="checkbox"/>
UGC-Special Assistance Programme	<input type="checkbox"/>	X	DST-FIST <input type="checkbox"/>
UGC-Innovative PG programmes	<input type="checkbox"/>	X	Any other (<i>Specify</i>) <input type="checkbox"/>
UGC-COP Programmes	<input type="checkbox"/>	X	

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text"/>	05
2.2 No. of Administrative/Technical staff	<input type="text"/>	01
2.3 No. of students	<input type="text"/>	01
2.4 No. of Management representatives	<input type="text"/>	00
2.5 No. of Alumni	<input type="text"/>	00
2.6 No. of any other stakeholder and community representatives	<input type="text"/>	01
2.7 No. of Employers/ Industrialists	<input type="text"/>	01
2.8 No. of other External Experts	<input type="text"/>	01
2.9 Total No. of members	<input type="text"/>	09
2.10 No. of IQAC meetings held	<input type="text"/>	03

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Skill Development programmes.
2. Lectures by subject experts.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year*

Plan of Action	Achievements
14 Proposals	12 implemented

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	09	00	00	00
PG	15	00	02	00
UG	06	00	04	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
Total	30	00	06	00
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Annual Semester	UG (I, II Year) V & VI Semester & P.G.
Trimester	00
Annual	02

1.3 Feedback from stakeholders* (On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

00

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
46	06	20	20	NA

2.2 No. of permanent faculty with Ph.D.

40

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
06	08	20	-	28	01	NA	NA	48	09

2.4 No. of Guest and Visiting faculty and Temporary faculty

09	Nil	20
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	25	11	02
Presented papers	23	11	05
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT, PPT, Smart Boards, Computer etc.

2.7 Total No. of actual teaching days during this academic year

160

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

19	-	-
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2.10 Average percentage of attendance of students

87%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	455		23	49	28	91
B.Com.	1121		26	54	20	95
B.Sc.	560		27	55	18	94
B.HSc.	43		24	61	15	93
B.B.A.	58		26	67	07	98
MA	189		48	48	34	18
M.Com.	165		48	46	06	95
M.Sc.	40		40	56	04	85
M.HSc.	37		52	48	Nil	100
B.Lib.	14		60	33	07	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC take students feedback to monitor/evaluate teaching & learning process. So it motivates the teachers and students for research work and encourages interaction with subject experts.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	02
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	125
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02	04	00	00
Technical Staff	08	02	00	08

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Proposals for major and minor research projects should be sent to UGC/CSIR/DST/ICHR and other funding agencies.
- Teaching faculty takes interest in publication of research papers in reputed journals.
- The institute also organizes seminars and workshops to develop interest in research activities among teachers and students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	28	13	00
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference proceedings	00	00	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	00	00	00
Minor Projects	00	00	00	00
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the	00	00	00	00

University/ College				
Students research projects <i>(other than compulsory by the University)</i>	00	00	00	00
Any other(Specify)	00	00	00	00
Total	00	00	00	00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	01	00	00	00	00
Sponsoring agencies	00	00	00	00	00

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01	00	00	00	01	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

18

61

3.19 No. of Ph.D. awarded by faculty from the Institution

12

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 01 SRF 00 Project Fellows 00 Any other 00

3.21 No. of students Participated in NSS events:

University level 12 State level 02
National level 02 International level Nil

3.22 No. of students participated in NCC events:

University level 30 State level 04
National level 02 International level 01

3.23 No. of Awards won in NSS:

University level 01 State level 02
National level 02 International level 00

3.24 No. of Awards won in NCC:

University level	Nil	State level	Nil
National level	01	International level	01

3.25 No. of Extension activities organized

University forum	Nil	College forum	Nil
NCC	11	NSS	36
		Any other	04

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Plantation & Environmental awareness.
- Women empowerments programmes.
- Voter ID & PAN card.
- Workshop on cyber crime.
- Pulse polio programme.
- International Yoga Day.
- AIDS awareness programme.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13 acres	00	00	13 acres
Class rooms	20	00	00	20
Laboratories	14	00	00	14
Seminar Halls	01	00	00	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	00	00	00	00
Value of the equipment purchased during the year (Rs. in Lakhs)	00	00	00	00
Others	00	00	00	00

4.2 Computerization of administration and library

Yes

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	44160	2429621	4688	635307	48848	3064928
Reference Books	2223	561713	00	00	2223	561713
e-Books	00	00	00	00	00	00
Journals	19	39910	00	00	19	39910
e-Journals	00	00	00	00	00	00
Digital Database	00	00	00	00	00	00
CD & Video	00	00	00	00	00	00
Others (specify)	00	00	00	00	00	00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	29	02	Available	01	01	05	33	-
Added	05	-	-	-	-	-	-	-
Total	67	02	-	01	01	05	33	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer training imparted in Virtual Class & Computer Lab.

4.6 Amount spent on maintenance in lakhs :

i) ICT	50,000/-
ii) Campus Infrastructure and facilities	3,00,000/-
iii) Equipments	Nil
iv) Others	50,000/-
Total :	4,00,000/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The students support services are looked after by the mentors of students, warden of hostel and administrative staff of college.

5.2 Efforts made by the institution for tracking the progression

Through CCE, Class Test and Assignments.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2237	445	54	-

(b) No. of students outside the state

56

(c) No. of international students

00

Men	No	%
	00	00

Women	No	%
	00	00

Last Year 2016-17						This Year 2017-18					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
853	516	223	1169	03	2761	831	531	260	1259	03	2884

Demand ratio - Dropout 04%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Zero Classes, Bridge Classes, Guest Lectures and Workshops.

No. of students beneficiaries

1892

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

29 Programmes were organized by career guidance cell and 74% students participated in these programmes.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
15	250	160	-

5.8 Details of gender sensitization programmes

06 Programmes on gender sensitization were organized.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	1690	1,37,39,858/-
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION –

Teach the students to explore their potentials, pursue their goal, believe in it and have determination to achieve.

MISSION –

To stimulate academic environment for promotion of quality in teaching, learning and research.

To develop the scientific temper, humanism, spirit of inquiry and reform amongst students.

To inculcate moral, rational and aesthetic value amongst students for increasing sensitivity and accountability to society.

To preserve, protect and promote social harmony.

To develop skills, technical competencies and knowledge for employability and global competitiveness.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum provided by university and department of higher education M.P.

6.3.2 Teaching and Learning

- Teaching and learning through ICT.
- Seminars, presentations, field work and project work.
- N-list subscribed books and journals.

6.3.3 Examination and Evaluation

Examination and evaluation conducted by the institute as scheduled by university.

6.3.4 Research and Development

A good numbers of research publications by faculties in reputed National International Journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library has nearly 48848 books, 19 Journals and Magazines.

6.3.6 Human Resource Management

The institute provides freedom for research, National and International Seminars, Conference for teacher and students.

6.3.7 Faculty and Staff recruitment

Faculties and staff recruited by state government.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

Admission of the students through online on merit basis.

6.4 Welfare schemes for

Teaching	GPF, GIS Gratuity, Medical, Maternity, Earned Leave.
Non teaching	Pair of dress for class IV, Medical Bill, Reimbursement.
Students	Scholarship, Books, Stationery.

6.5 Total corpus fund generated

State Government, Employee, Festival Funds & Janbhagidari.

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	No
Administrative	No	-	No	No

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Suggestions give by the Alumni in meetings are considered.

6.12 Activities and support from the Parent – Teacher Association

Parent-Teacher Meetings are organised and their suggestions and advice are taken note of.

6.13 Development programmes for support staff

Workshops are organized.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Garden committee plays a vital role. NSS and NCC students take keen interest in plantation and keep the campus green and eco friendly.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Number of programmes on personality development were organized. Students and staff are motivated to keep the campus eco friendly.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Most of the IQAC proposals made at the beginning of the session have been implemented.
The entire college campus has wi-fi facility.
Self employment and job oriented training programme provided to the students.
Health check up programmes were also arranged for the the students and staff.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Maintaining clean, green and eco friendly Campus.
Awareness towards social and community development is inculcated amongst students through NSS & NCC programmes.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Many activities for environmental awareness are conducted throughout the session.

7.5 Whether environmental audit was conducted? Yes No

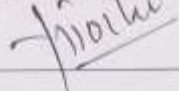
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. Plans of institution for next year

- Proposals sent for the construction of new building.
- Proposals sent for the renovation of library.
- Proposals sent for the renovation and up gradation of the different departments.

Name : Dr. Manisha Joshi



Signature of the Coordinator, IQAC

28-09-18

Name : Dr. Kusumlata Nigwal



प्राचार्य
शासनाय वृत्तियोगीयनियंत्रक, IQAC
स्नातकोत्तर कन्या महाविद्यालय
फिळा भवन, इन्दौर

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
